



## Vacant Position

<b>Position Title:</b>	Management Accountant – Parental leave cover
<b>Location:</b>	Cairns
<b>Employment type:</b>	Full time, fixed term from June 2026 - March 2027
<b>Applications close:</b>	Friday, 19th June 2026

## About the ALC

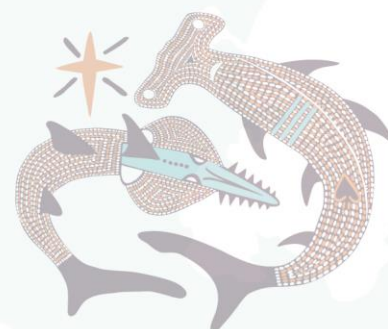
The Anindilyakwa Land Council (ALC) is a 'future-forward' Land Council, directed by the 14 clans of the Groote archipelago region, is enabling the Anindilyakwa people to take full advantage of the opportunities and technology available in the 21st century, while simultaneously preserving land, language and culture. The vision of the ALC is to:

**Protect,  
maintain  
and promote  
Anindilyakwa  
culture**

**Invest in the  
present to  
build a  
self-sufficient  
future**

**Create  
pathways for  
youth to  
stand in both  
worlds**

ALC is an independent statutory authority of the Commonwealth, subject to the *Public Governance, Performance and Accountability Act 2013*, described therein as a Corporate Commonwealth Entity and is currently a portfolio agency of Prime Minister and Cabinet. For more information on the Anindilyakwa Land Council, please visit our website: <https://www.anindilyakwa.com.au/>





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## About the role

The Management Accountant supports the financial sustainability and strategic direction of the organisation through accurate budgeting, financial performance monitoring, and the maintenance of high-quality, audit-ready financial data. The role provides specialist management accounting and advisory services, including forecasting, analysis, costing and reporting, to support informed decision-making across the organisation.

Working in partnership with managers and the finance team, the position enhances financial transparency, strengthens governance over funding streams, and builds organisational capability through guidance on financial processes and obligations. Operating with a high level of professional autonomy and judgement, the Management Accountant is accountable for the accuracy, quality, and timeliness of outputs, providing trusted financial advice that supports effective resource allocation, risk management, and strategic and operational outcomes.

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## Key Responsibilities

- **Budgeting & Financial Planning:** Develop, coordinate and maintain operational budgets and financial forecasts across the organisation, to support financial sustainability, effective resource allocation, and informed decision-making. This is achieved by working with managers to prepare budgets, analysing historical and current financial data, identifying risks and trends, and providing timely advice on variances and adjustments.
- **Financial Performance Monitoring & Reporting:** Monitor and analyse financial performance against approved budgets and funding agreements, to provide transparency over financial performance and enable timely management action. This is achieved by preparing regular management reports, investigating variances, interpreting results, and presenting clear financial insights and recommendations to senior leadership.
- **Data Integrity, Compliance and Audit Readiness:** Maintain the integrity of financial data and ensure compliance with legislative, funding and audit requirements, to uphold governance standards, reduce organisational risk, and ensure audit readiness. This is achieved by maintaining accurate financial records, implementing appropriate controls, reviewing data quality, and proactively identifying and escalating compliance or control issues.
- **Management Accounting & Advisory Services:** Provide specialist management accounting advice, including costing, financial analysis and scenario modelling, to support strategic, operational and investment decisions across all business areas. This is achieved by applying professional judgement to analyse financial information and translating complex data into clear, practical advice for managers and executives.
- **Funding and Grant Governance:** Support governance by tracking and managing 64(1), 64(3), 64(4) and grant funds to ensure funds are released and utilised in accordance with ALC Board directives and governance requirements. This is achieved by monitoring expenditure against funding agreements, preparing acquittals and reports, and advising managers on funding compliance and financial accountability.



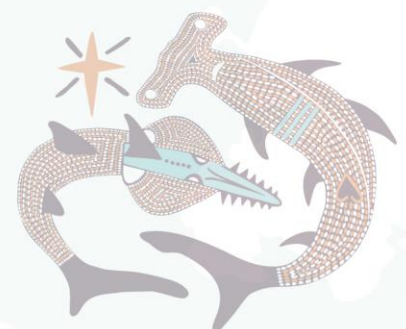
- **Stakeholder Engagement & Communication:** Attend meetings, provide financial updates, and collaborate with key stakeholders to maintain transparent communication and alignment across finance functions.
- **Capacity Building & Stakeholder Support:** Build financial capability and accountability across the organisation, to strengthen financial management practices and support consistent, compliant decision-making. This is achieved by providing guidance, coaching and support to managers and staff on budgeting, reporting requirements and financial processes.
- **Risk Identification and Management:** Identify, assess and monitor financial and compliance risks, to minimise financial exposure and support sound governance and organisational sustainability. This is achieved by analysing financial trends, reviewing control effectiveness, highlighting emerging risks, and recommending mitigation strategies to senior management.

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## Selection Criteria

### Key Knowledge, Skills and Experience

- Knowledge of relevant legislative frameworks, including the Aboriginal Land Rights (Northern Territory) Act (ALRA), Public Governance, Performance and Accountability Act 2013 (PGPA Act), and the Corporations (Aboriginal and Torres Strait Islander) Act 2006 (CATSI Act), or the ability to quickly develop strong working knowledge.
- Demonstrated ability to establish and maintain effective working relationships across all levels of an organisation and with external stakeholders, supporting collaboration and positive outcomes.
- Proven experience using MYOB and advanced Excel for financial analysis, reporting, reconciliation and data interpretation.
- Sound understanding of finance and accounting internal controls, including the ability to identify control weaknesses and support compliance and audit requirements.
- Well developed interpersonal and communication skills, with the ability to liaise confidently and professionally with senior management, staff, Boards and external parties.
- Strong analytical and problem solving skills, with a high level of attention to detail and the ability to effectively plan, organise and manage competing priorities.
- Demonstrated ability to manage confidential and sensitive information with discretion, integrity and professionalism.
- Flexible and adaptable approach, with the ability to work collaboratively within a team environment and respond effectively to changing priorities.





## Key Essential Position Requirements [Qualifications, Certifications, Screening Checks, Health Checks, Licences]

- **Qualifications:** Degree qualification in Accounting, Finance, or a related discipline, or equivalent professional experience. Membership or eligibility for membership of a recognised professional accounting body is desirable.
- **Pre-Employment Checks:** A National Police Check is required for this position prior to appointment.
- **Motor Vehicle Licence:** A valid motor vehicle licence is required for this position.

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## What's on offer?

- Salary: starting from \$110,000 per annum pro rata
- Annual leave: 5 weeks per annum pro rata
- Personal leave: 18 days per annum pro rata
- 2 weeks paid Christmas/New Year shut down - **in addition to annual leave.**
- Salary Sacrifice available (up to \$18,500 per year)
- Flexi work week

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## Other information

### Working Hours, Travel and Location

- **Work outside standard business hours may be** required from time to time to meet operational or organisational needs.
- **Periodic travel may be required**, including travel to various locations to support operational activities, stakeholder engagement, or project delivery.
- **Ability to work effectively with diverse communities**, including Aboriginal and Torres Strait Islander peoples and other cultural groups, as well as in remote or regional settings where required.
- **Adaptability to varied work environments** is essential, as duties may involve working in changing, challenging, or unpredictable conditions, including different climates, terrains, or operational contexts.
- **Travel may involve multiple modes of transport**, which may include air, road, or sea travel depending on organisational requirements and work locations.



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## How to apply

Please email your resume and cover letter that addresses the selection criteria and outlines your work experience and personal values that would meet the requirements of this role.

### Further Information

For more information on the Anindilyakwa Land Council, please visit our website:

<https://www.anindilyakwa.com.au>

You are welcome to email [recruitment@alcnt.com.au](mailto:recruitment@alcnt.com.au) with any questions.

Applications close Tuesday, **Friday, 19th June 2026**.

