



## Vacant Position

<b>Position Title:</b>	Art Development Officer
<b>Location:</b>	Groote Eylandt, NT
<b>Employment type:</b>	Permanent full time
<b>Applications close:</b>	Open till suitable candidate found

## About the ALC

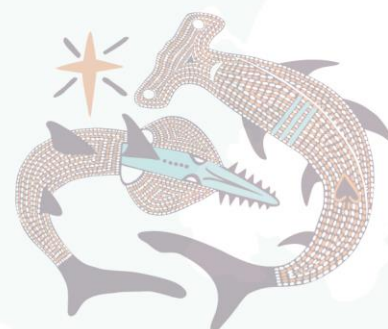
The Anindilyakwa Land Council (ALC) is a 'future-forward' Land Council, directed by the 14 clans of the Groote archipelago region, is enabling the Anindilyakwa people to take full advantage of the opportunities and technology available in the 21st century, while simultaneously preserving land, language and culture. The vision of the ALC is to:

**Protect,  
maintain  
and promote  
Anindilyakwa  
culture**

**Invest in the  
present to  
build a  
self-sufficient  
future**

**Create  
pathways for  
youth to  
stand in both  
worlds**

ALC is an independent statutory authority of the Commonwealth, subject to the *Public Governance, Performance and Accountability Act 2013*, described therein as a Corporate Commonwealth Entity and is currently a portfolio agency of Prime Minister and Cabinet. For more information on the Anindilyakwa Land Council, please visit our website: <https://www.anindilyakwa.com.au/>





---

## About the role

The Art Development Officer sits within the Arts team of the Preserving Culture department who are guided by their mission of Warnumamalya led programs sustaining, sharing and celebrating strong culture.

Reporting to the Art Centre Coordinator (ACC), The Art Development Officer provides support to the Art Centre team with responsibility for developing the creative skills, technical capabilities and output of Anindilyakwa artists and the daily operation of art centres.

This is achieved through proactively participating in planning meetings, working collectively with the entire Art Team and adhering to the direction provided by Art Centre Coordinator. It requires a skilled artist with an enduring passion for the arts and managing projects in the Aboriginal arts space along with the capability to liaise, facilitate and stimulate community driven arts and cultural development.

---

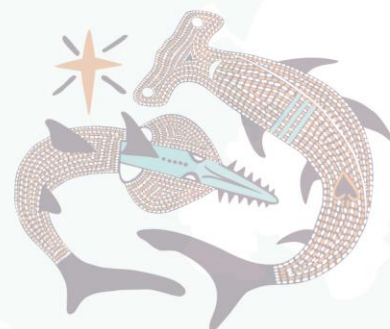
## Key Responsibilities

### Program Planning and Delivery

- Work with ACC and Art Centre team to determine the artistic direction for the art centres
- Work with the ACC and Art Centre team to plan the annual artistic program for the art centres.
- Work with the Art Centre team to coordinate the, logistics and implementation of the artistic program; including trips on country, stakeholder programs, workshops and open days etc
- Liaise with the ACC and Art Centre team in the operations and development of new art centre programs and identify new opportunities or directions for art centre calendar

### Develop artists

- Support the conceptual and technical artistic skills development of artists and arts workers, including facilitating workshops and one-on-one sessions with artists and arts workers
- Coordinate group activities including facilitating the collection and preparation of materials
- Develop, implement and maintain Training and Development Plans for emerging and established artists
- Build the artistic profiles of emerging and established artists
- Support visiting facilitators as required





### **Build Art Centre profile**

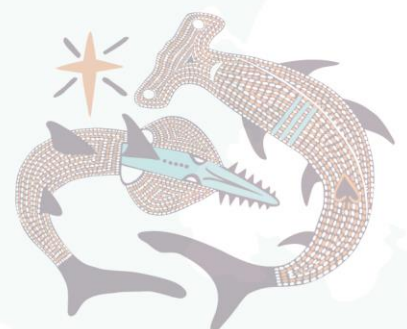
- Build community stakeholder and internal ALC support through strong relationships and supporting mutually beneficial programs
- Actively support the number of community artists engaged with Anindilyakwa Arts to grow, engage with community and increase art centre participation across all art centres and outreach program
- Identify pathways for artists and art workers to stand strongly in both worlds by supporting traditional arts and crafts practices as well as encouraging contemporary expressions of culture
- Develop and maintain external relationships in the Indigenous Arts Industry

### **Administration**

- Support time-management of art creation for specific commission, art awards and/or exhibition etc
- Support the maintenance of the art centre database, accurately record cultural information from artists for each artwork piece and update biographical and program information as required
- Effectively supervise the day-to-day operations, including WHS and administration (timesheets, maintenance, material ordering etc), of the art centres, ensuring resources and program calendar is maintained

### **Team interaction**

- Proactively contribute to team communications, meetings and general morale
- Assisting the gallery team from time to time as required with information





---

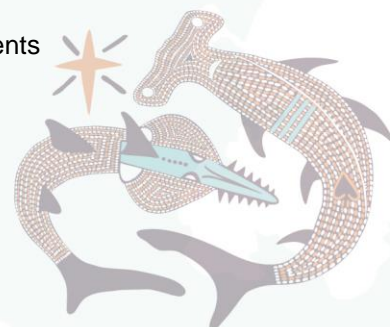
## Selection Criteria

### Essential

1. Tertiary qualifications in Arts, Community Development or similar and/or equivalent experience in the Arts Industry
2. Proven technical skills in an art discipline or demonstrated experience in the artistic development of artists and art workers
3. Ability to undertake arts projects which are in line with the Art Centre as a producer of Fine Arts
4. Knowledge of the current Indigenous Arts Industry
5. Experience working within an Indigenous organisation or an Indigenous context, with an ability to communicate effectively with Aboriginal people
6. Demonstrated ability to work effectively and collaboratively in a team environment with excellent organisation and time management skills
7. Proven experience working with competing deadlines, project management, complex work environments, and multiple stakeholders
8. Ability to live and work in a remote cross-cultural environment and respond to situations in a flexible, practical and culturally appropriate way
9. Demonstrated experience with relevant software such as SAM, Art Galleria, Adobe CC and Microsoft
10. Possess a current manual driver licence

### Desirable

1. A Working with Children (OCRHE) Card or ability to obtain one
2. 4WD and First Aid training
3. Ability to lift 15kg and 5kg above head whilst strictly adhering to WHS requirements





---

## Other Information

### Remuneration package

The remuneration package for this role includes:

- Salary starting from \$75,000 - per annum
- 5 weeks annual leave per annum, with 17.5% leave loading
- 18 days personal leave per annum
- Fully subsidised accommodation, including electricity and water
- Relocation Allowance
- Holiday Travel Allowance
- Salary sacrificing
- 10 business day shutdown period over Christmas/New Year
- Flexi work week

A highly attractive remuneration package will be negotiated with the successful applicant. For more information, please email [hr@alcnt.com.au](mailto:hr@alcnt.com.au) or call Acting Art Centre Coordinator on 0455 177 016.

---

## How to apply

To apply for this position, please address the selection criteria in your cover letter and include your resume in your application. Send to [hr@alcnt.com.au](mailto:hr@alcnt.com.au).

For more information on the Anindilyakwa Land Council, please visit our website: <https://www.anindilyakwa.com.au>

Pre-employment screening, including an AFP criminal record check, may be undertaken on the person who is being recommended for appointment.

