

# Vacant Position

<b>Position Title:</b>	Resource Production Lead
<b>Location:</b>	Angurugu
<b>Employment Type:</b>	Full time
<b>Applications Close:</b>	16 May 2021

## About GEBIPCAC

The Groote Eylandt Bickerton Island Primary College Aboriginal Corporation (GEBIPCAC) is formally registered through the Office of the Registrar of Indigenous Corporations. The founding Board has been nominated through extensive community consultation to ensure equitable representation and to survey for preferences of the operation of the Independent Boarding School (IBS). The IBS will provide an educational and boarding facility within the Groote Archipelago where children receive a bilingual education and experience a culturally appropriate education deliverance model.

GEBIPCAC has finalised a Business Plan and Strategic Plan to define the directions and articulate the direction and operation of the school. GEBIPCAC has also finalised a DRAFT registration application

The Anindilyakwa Land Council and GEBIPCAC are signatories to a Local Decision Making Agreement with the Northern Territory Government. The objectives of the Agreement include identifying the services and priorities which the Anindilyakwa people wish to have control over and take responsibility for and for NT Government agencies to commit to collaborating with the ALC through an Implementation Plan.

## About the role

The Resource Production Lead reports to the Education Manager and is responsible for the productivity and output of the Resource Development team in the development and delivery of resources required for bilingual programs across the Groote archipelago. The Resource Development team plays an integral role in the designing, developing, cataloguing and sharing of resources for the Anindilyakwa Bilingual Curriculum in preparation for the Independent boarding school, focusing on upper primary students. The bilingual resources will also be used by schools in the Groote archipelago as part of Anindilyakwa literacy lessons.

The Resource Development team will be responsible for ensuring that the resources required for the Independent Boarding School program and other bilingual school programs within the Groote archipelago are development and delivered within required timeframes.

**Accommodation is not provided with this position.**

## Selection Criteria

### Essential

1. Experience and background in publishing and/or resource development
2. Graphic design competence (e.g., InDesign)
3. Linguistic qualifications and awareness of Bilingual processes
4. Ability to communicate effectively with IT technicians.
5. Ability to be flexible and be able to change plans at short notice.
6. Ability to work collaboratively in a cross-cultural, team environment as well as independently.
7. Demonstrate high level organisational skills.
8. Possess a current NT driver license or ability to obtain.

### Desirable

1. Qualified Teacher (Preferably with experience working in the NT)
2. EAL/D training or qualifications
3. Experience with Aboriginal education in a remote community
4. Experience in mentoring and providing support and training to Indigenous language workers and assistant teachers.
5. Ability to communicate effectively at all levels and a proven record of developing and maintaining effective relationships across an organisation, with clients and other stakeholders.

## How to apply

To apply for this position, please submit your resume and cover letter to [HumanResources@alcnt.com.au](mailto:HumanResources@alcnt.com.au).